

**PROCEDURES AND GUIDELINES TO CONDUCT FILMING IN DANUM VALLEY CONSERVATION AREA,  
MALIAU BASIN CONSERVATION AREA AND IMBAK CANYON CONSERVATION AREA, SABAH,  
MALAYSIA**

1. Foreign film companies/organizations must have a local (Malaysian) counterpart
2. The local counterpart shall be responsible to assist in applying for permission from the following government department/agencies:

<b>NO</b>	<b>NAME OF DEPARTMENT/AGENCY</b>	<b>NAME, ADDRESS &amp; CONTACT DETAILS</b>	<b>IMPORTANT NOTES</b>
1	Central Agency Committee of Application for Filming and Performance by Foreign Artistes (PUSPAL)	Chairman of JK-PUSPAL Ministry of Communication & Multimedia Malaysia, 24 <sup>th</sup> Floor, Ministry of Communication & Multimedia Complex, Lot 4G9, Persiaran Perdana, Precinct 4, 62100 PUTRAJAYA, Kuala Lumpur, Malaysia Tel. No.: 03-89115356 Fax No.: 03-89115360	All foreign film companies/ organization <b>MUST</b> obtain approval from PUSPAL
2	Department of Survey & Mapping Malaysia	Director General, Department of Survey & Mapping Malaysia, Wisma JUPEM, Jalan Sultan Yahya Petra, 50578 KUALA LUMPUR. Tel. No.: 03-26170800 Fax No.: 03-26917457	Permission from this department is to be obtained if aerial filming is involved.
3	Sabah Chief Minister's Department (CMD)	Secretary, State's Internal Affair and Research Office, Chief Minister's Department, 21st Floor, Block A, Sabah State Administrative Centre, Jln Sulaman, Likas Bay, 88400 Kota Kinabalu, Sabah Tel. No: 088-369408 Fax No.: 088-235255	Approval from CMD is required for all filming conducted in the State of Sabah

**Note:**

Copy of permit from the above department/agency is required and to be submitted to the Secretary of DVMC, MBMC and ICMC before any filming/photoshoot can be conducted in our areas.

In addition to the above, permission must be obtained from the following:

NO	MANAGEMENT COMMITTEE	NAME, ADDRESS & CONTACT DETAILS	NOTES
1	Danum Valley Management Committee (DVMC)	Secretary, Danum Valley Management Committee, Conservation Area Management Division (Danum Valley/Silam/Taliwas) Forest Rehabilitation, Level 9, Menara Tun Mustapha, Likas Bay, P.O. Box 11622, 88817 Kota Kinabalu, Sabah. Tel. No.: 088-326559 Fax No.: 088-326315 Email Address: damai.secretariat@gmail.com	Permission is required from DVMC for filming/professional photography in Danum Valley, Taliwas River, Silam Coast Conservation Area & INFAPRO project site. Applicant <b>MUST</b> submit a letter to request permission to the Secretary of DVMC.
2	Maliau Basin Management Committee (MBMC)	Secretary, Maliau Basin Management Committee, Conservation Area Management Division (Danum Valley/Silam/Taliwas) Forest Rehabilitation, Level 9, Menara Tun Mustapha, Likas Bay, P.O. Box 11622, 88817 Kota Kinabalu, Sabah. Tel. No.: 088-326559 Fax No.: 088-326315 Email Address: damai.secretariat@gmail.com	Permission is required from MBMC for filming/professional photography in Maliau Basin & INIKEA project site/SUAS/RIL area. Applicant <b>MUST</b> submit a letter to request permission to the Secretary of MBMC.
3	Imbak Canyon Management Committee (ICMC)	Secretary, Imbak Canyon Management Committee, Conservation Area Management Division (Danum Valley/Silam/Taliwas) Forest Rehabilitation, Lvl 9, Menara Tun Mustapha, Likas Bay, P.O. Box 11622, 88817 Kota Kinabalu, Sabah. Tel. No.: 088-326559 Fax No.: 088-326315 Email Address: damai.secretariat@gmail.com	Permission is required from ICMC for filming/professional photography in Imbak Canyon Conservation Area. Applicant <b>MUST</b> submit a letter to request permission to the Secretary of ICMC.

Note:

All application will be circulated to management committee members. The application will take between 14 – 30 days to be processed.

Photography and Filming Fee applicable to Danum Valley Conservation Area (DVCA), Maliau Basin Conservation Area (MBCA), Imbak Canyon Conservation Area (ICCA), Taliwas River Conservation Area (TRCA), Silam Coast Conservation Area (SCCA), INFAPRO and INIKEA/SUAS/RIL project site (w.e.f 1<sup>st</sup> January 2020):

NO.	PARTICULARS	FEE (RM)	
		LOCAL	FOREIGN
1.	Photography Fee/Unit:		
	a) Commercial/Professional Use/Events	100.00	1,000.00
	b) Non-commercial	5.00	10.00
2.	Video Camera:		
	a) Commercial (Portable)	100.00	1,000.00
	b) Personal Use (Portable)	10.00	100.00
3.	Filming:		
	a) Commercial Film for Commercial Cinema Screening / Television Drama Screening	10,000.00/Film	Options: i) 100,000.00/Film or ii) Royalty Fee (Subject to Negotiation Basis)
	b) Documentary Film	5,000.00/Film + 500.00 Refundable Deposit	50,000.00/Film + 5,000.00 Refundable Deposit
	c) Advertisement	1,000.00/Advertisement	5,00/Advertisement
	d) Tourism Promotion	1,000.00/Film	5,000.00/Film

**Note:**

1. Filming deposit shall be refunded when two copies of the edited film have been submitted to the Secretary of DVMC/MBMC/ICMC.
2. Copy of Photographs/videos shall be submitted to Secretary of DVMC/MBMC/ICMC (not applicable to photography/videography for personal use).
3. Declaration Form must be completed by non-commercial/non-professional photographer (to be filled upon arrival at the field/studies centre).